

CPARS PERFORMANCE EVALUATION SHEET
Return to Will LaBombard (cc: Ginny Hope) by COB Tuesday 05/23/17

Contractor: Weston Solutions **Contract #:** EP-W-06-042

Evaluation Period: Year 10 - Extension (06/22/16 – 03/22/17)

TO Number and Title: _____

COR/OSC Name: _____

Superfund Technical Assessment and Response Team (START)

PURPOSE

The purpose of this contract is to provide fast responsive environmental cleanup services for releases of hazardous substances/wastes/contaminants/materials and petroleum products/oil for Region 6 (Texas, Louisiana, Arkansas, Oklahoma and New Mexico). Environmental cleanup response to natural disasters and terrorist activities may also be required under this contract. A regional “cross-over”, a response in another EPA region, may be requested under this contract. Under rare circumstances international responses may be required.

AUTHORITY

Under the authority of Section 104 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) or Superfund of 1980, as amended by the Superfund Amendments and Reauthorization Act (SARA); Section 311 of the Clean Water Act (CWA), as amended by the Oil Pollution Act (OPA) of 1990; Subtitle I of the Resource Conservation and Recovery Act (RCRA) and pursuant to the National Oil and Hazardous Substances Pollution Contingency Plan (NCP) (40 CFR Part 300); Presidential Decision Document (PDD) # 39; the Robert T. Stafford Natural Disaster Act; the Homeland Security Act of 2002; Homeland Security Presidential Directive 5 (“HSPD-5”) and pursuant to the Federal Response Plan (FRP); and in accordance with any reauthorizations or amendments to any of the above named statutes and new response legislation, the Environmental Protection Agency (EPA) has been delegated the responsibility to undertake response actions with respect to the release or threat of release of oil, petroleum products, hazardous substances, or pollutants and contaminants, that pose an actual or potential threat to human health or welfare, or to the environment. EPA is responsible for conducting evaluations and cleanups of uncontrolled hazardous substance sites. In addition, the EPA has the authority pursuant to Emergency Support Function (ESF) #10 and other laws to help and/or mitigate endangerment of the public health, welfare or environment during emergencies or natural disasters and to support states and communities in preparing for responses to releases of oil, petroleum products and hazardous substances and to provide response and removal services in response to

incidents involving weapons of mass destruction, acts of terrorism, and nuclear, biological and chemical incidents and Federally Declared Disaster incidents.

FAR Table 42-1—Evaluation Ratings Definitions

Rating	Definition	Note
(a) Exceptional	Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.	To justify an Exceptional rating, identify multiple significant events and state how they were of benefit to the Government. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
(b) Very Good	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	To justify a Very Good rating, identify a significant event and state how it was a benefit to the Government. There should have been no significant weaknesses identified.
(c) Satisfactory	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	To justify a Satisfactory rating, there should have been only minor problems, or major problems the contractor recovered from without impact to the contract/order. There should have been NO significant weaknesses identified. A fundamental principle of assigning ratings is that contractors will not be evaluated with a rating lower than Satisfactory solely for not performing beyond the requirements of the contract/order.
(d) Marginal	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally	To justify Marginal performance, identify a significant event in each category that the contractor had trouble overcoming and state how it impacted the Government. A Marginal rating should be supported by referencing the management tool that notified the contractor of the contractual deficiency (e.g., management, quality,

	effective or were not fully implemented.	safety, or environmental deficiency report or letter).
(e) Unsatisfactory ...	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.	To justify an Unsatisfactory rating, identify multiple significant events in each category that the contractor had trouble overcoming and state how it impacted the Government. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating An Unsatisfactory rating should be supported by referencing the management tools used to notify the contractor of the contractual deficiencies (e.g., management, quality, safety, or environmental deficiency reports, or letters).

RATINGS:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

**A NARRATIVE EVALUATION IS REQUIRED TO SUPPORT
ADJECTIVAL RATING FOR EACH RATING CATEGORY.**

I. PERFORMANCE CATEGORIES: Circle one rating per performance criterion using the rating scale.

1. QUALITY OF PRODUCT OR SERVICE

- **Assess Conformance to:**
 - **Contract Requirements**
 - **Specifications**
 - **Standards of Good Workmanship**
- **Are reports/data accurate?**
- **Does the product or service meet the specifications of the contract?**
- **What degree of Government technical direction was required to solve problems that arose during performance?**

Rating:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

-Narrative Evaluation:

2. COST CONTROL

- **Assess Effectiveness in Forecasting, Managing, Controlling Contract Cost**
- **Does the Contractor keep within the total estimated cost?**
-Negotiated/Budgeted Costs vs Actuals
- **Did the Contractor do anything innovative that resulted in cost savings?**
- **Were billings current, accurate, and complete?**
- **Are the Contractor's budgetary internal controls adequate?**

Rating:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

-Narrative Evaluation:

3. TIMELINESS OF PERFORMANCE

- **Assess Timeliness of Completion Against:**

- **Contract**
- **Task Orders**
- **Milestones**
- **Delivery Schedules**
- **Administrative Requirements**

Rating:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

-Narrative Evaluation:

4. BUSINESS RELATIONS

- **Assess Integration and Coordination of All Activity Needed to Execute Contract**
 - **Problem Identification**
 - **Corrective Action Plans**
 - **Reasonable & Cooperative Behavior**
 - **Customer Satisfaction**
 - **Timely Award & Management of Subcontracts**

Rating:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

-Narrative Evaluation:

II Overall Rating for the Task Order by COR/OSC

Rating:

Exceptional Very Good Satisfactory Marginal Unsatisfactory

COR/OSC Comments/Recommendations:

COTR/OSC Signature and Date: _____

III Overall Rating for the Task Order by PO

Rating: Exceptional Very Good Satisfactory Marginal Unsatisfactory

PO Comments/Recommendations:

PO Signature and Date: _____